



**MINISTRY OF DIGITAL ECONOMY & ENTREPRENEURSHIP
YOUTH, TECHNOLOGY, AND JOBS PROJECT**

**REQUEST FOR EXPRESSIONS OF INTEREST
E-government and Operations Directorate Organizational Review
The Hashemite Kingdom of Jordan
Youth, Technology, and Jobs Project
Project ID: P170669**

**Assignment Title: E-government and Operations Directorate Organizational Review
Reference No.: JO-MODEE-192800-CS-CQS**

The Ministry of Digital Economy and Entrepreneurship (MoDEE) has received financing from the International Bank for Reconstruction and Development (The World Bank) toward the cost of the Youth, Technology, and Jobs Project, and intends to apply part of the proceeds for consulting services.

The consulting services (“the Services”) is for conducting an organization and management structure review, in order to identify the strengths and weaknesses of the current organizational and managerial structure of the E-government and Operations Directorate and advise on an enhanced structure that would fit best the purpose of the Directorate.

The detailed Terms of Reference (TOR) for the assignment can be found at the following website:
<https://www.modee.gov.jo/tenders>

The Ministry of Digital Economy and Entrepreneurship (MoDEE) now invites eligible consulting firms (“Consultants”) to indicate their interest in providing the Services. Interested Consultants should provide information demonstrating that they have the required qualifications and relevant experience to perform the Services, as per the shortlisting criteria below:

- The Consulting firm has more than 10 years of demonstrated experience in organizational structure review, particular experience with E-Government departments is a plus (at least 1 project within the past 3 years for e-government departments)
- Demonstrated experience in performing psychometric assessments;
- The Consulting firm shall have adequate technical workforce to carry out the project and complete it on time as detailed below;
- Demonstrated competencies in government consulting and project management
- The Consultant team will consist of one **Team Leader**, who will also work as a key expert and at least two **experts** to perform the activities highlighted in the ToR.

The EOI package should not exceed 15 pages in total and should consist of:

1. Information and overview of the firm;
2. Summary of the firm's capability to perform the assignment; including demonstration of its specialized competence in regard to the successful implementation of the deliverables in the TOR;
3. An example of a psychometric analysis tool the firm developed for similar assignments;
4. Description of past experiences in performing similar assignments, including a brief of at least 3 similar assignments in the past 3 years - e-government departments related assignments are considered a plus;
5. Demonstration of availability of appropriate resources and skills among key staff; including short biographies of key staff.

Note: Key staff will not be individually evaluated at the shortlisting stage.

The attention of interested Consultants is drawn to Section III, paragraphs, 3.14, 3.16, and 3.17 of the World Bank's "Procurement Regulations for IPF Borrowers" July 2016 ("Procurement Regulations"), revised November 2017 and August 2018 setting forth the World Bank's policy on conflict of interest. Consultants may associate with other firms to enhance their qualifications, but should indicate clearly whether the association is in the form of a joint venture and/or a sub-consultancy. In the case of a joint venture, all the partners in the joint venture shall be jointly and severally liable for the entire contract, if selected.

A Consultant will be selected in accordance with the Consultants Qualifications Selection method set out in the Procurement Regulations. From the firms that have submitted an EoI, MODEE will select the firm with the best qualifications and relevant experience and will invite it to submit its technical and financial Proposals for negotiations.

For questions and further information, please submit by email to ytj_tenders@modee.gov.jo, by 27 September, 2020. Answers will be published at the following website: <https://www.modee.gov.jo/tenders>

Expressions of interest must be submitted in a signed and searchable PDF format by email to ytj_tenders@modee.gov.jo by 12:00 hours on 05 October, 2020.

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